Webster UNIVERSITY
International Services

OPT Reporting Requirements
for Current OPT-Holders

F-1 students pursuing post-completion OPT must report the following information via their SEVP Portal:

- Current home address, telephone number, and email in the United States
- Employer's Information
- End of former employment and start of a new one

You must update this information **within 10 days** (and anytime a change occurs) via your SEVP Portal. Failure to do so would lead to a violation of your immigration status.

SEVP Portal:

Once your OPT will be approved, you will receive an email from SEVP to activate your SEVP Portal Account. You will report changes to your address, phone number, and employment through the portal.

A Few Important Reminders about OPT Requirements:

- **You must not begin working until after you receive the Employment Authorization Document (EAD) from USCIS to begin working.**

- You have 90 days from the start date on the EAD to find employment in their field and report employer's information to Webster University via OPT Reporting Form

- More than 90 days of unemployment on OPT is considered to be a violation of F1 status. This is a total number over the course of your entire OPT time.

- Employment must be 20 hours or more per week. Volunteer work or unpaid internships count as employment as long as they are related to your field of work.