Webster UNIVERSITY

INTERNATIONAL STUDENT DEPOSIT REFUND AUTHORIZATION AGREEMENT

TERMS AND CONDITIONS

- Webster University's international tuition deposits are non-refundable if a student drops, withdrawals, or transfers to another institution. If a student's visa was denied and if the student never attended the university, a request for a refund must be submitted in writing within one year from the date of payment to Webster University's International Services Recruitment Office for consideration. Approved refunds may only be granted in the same form of payment and to the same person/entity as the initial payment.
- By signing this form, I hereby authorize Webster University to initiate a return of the net proceeds the university received minus a $50.00 banking transfer fee.
- Further, I agree not to hold Webster University responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or due to an error on the part of my financial institution in depositing funds to my account.
- Webster University reserves the right to modify its policies and procedures at any time.

AUTHORIZATIONS (REQUIRED)

Student's Printed Name:		Student ID#:
Student's Authorized Signature:		Date:
Email Address:		Phone#:
Requestor Printed Name/Signature:		Date:
Approver Printed Name/Signature:		Date:

Return this form to: wureturnfunds@webster.edu

THIS SECTION TO BE USED FOR INTERNAL USE ONLY

Student Name:		ID:
Originating Payer Description:		Amount Received:
Originating Bank Description:		Return Fee: -50.00 USD
Country of Origin (as shown on wire payment):		Net Amt. to Return: