

Supervisor Evaluation of Student Performance

Rankings:

Excellent: Exceeds expectations/always demonstrates this ability

Good: Meets expectations/usually demonstrates this ability

Fair: Nearly meets expectations/sometimes demonstrates this ability

Poor: Does not meet expectations/does not demonstrate this ability

Indicators:

1. **Quality of Work: Technical Skills (i.e. Software & Equipment):** Displays skills and knowledge per industry standards
2. **Quality of Work: Aesthetics & Creative Expression:** Displays skills and knowledge per industry standards
3. **Quality of Work: Area of Specialization:** Displays knowledge of industry standards, trends and norms
4. **Globalization:** Displays knowledge of effects of globalization on organization and industry through ability to provide and discuss examples
5. **Written Communication:** Displays skill and knowledge per industry standards
6. **Interpersonal Communication:** Listens actively; Clearly communicates messages verbally and non-verbally
7. **Initiative:** Seeks out new tasks; Uses free time wisely and constructively; Works independently; Works well with little supervision
8. **Attitude Toward Work:** Displays full effort on all projects; Exhibits positive energy and a high interest level in tasks
9. **Problem Solving:** Analyzes problems and develops possible solutions/ideas; Uses critical thinking skills
10. **Relationship with Others:** Collaborates well; Team player; Handles conflicts appropriately
11. **Dependability:** On task at all times; Completes projects in a timely manner; Exhibits reliability; Trustworthy
12. **Appearance:** Adheres to company dress policy; Is presentable and professional
13. **Attendance/Punctuality:** Present and ready to work as scheduled; On time and ready to work as scheduled