



**WELCOME AND ARRIVAL GUIDE  
FOR INTERNATIONAL STUDENTS**

# Before Traveling to the U.S.

## Confirming your Attendance

Please submit our online form to confirm your attendance and share your arrival date:

[https://webster.co1.qualtrics.com/jfe/form/SV\\_af7ISIMHuyGAWJn](https://webster.co1.qualtrics.com/jfe/form/SV_af7ISIMHuyGAWJn)

## Submitting your Health Packet & Enrolling in Health Insurance

Health insurance coverage through the policy Webster provides is required. We also require submission of health forms confirming your health and certain vaccinations in order to live on campus.

You can log into the Student Health Portal by using your Connections username and password to log in, here:

<https://webster.medicatconnect.com/home.aspx>

Choose “Forms” from the upper toolbar, then choose “Student Health Insurance Enrollment Form.” Complete and submit the form.

Next, take the student health form to a physician to complete the needed vaccinations, tuberculosis testing and physical exam. The health form must be completed and signed by the physician. Once completed, submit it to [health@webster.edu](mailto:health@webster.edu).

Please send questions about student health insurance to

[stuhealthins@webster.edu](mailto:stuhealthins@webster.edu).

Send questions about the health forms to [health@webster.edu](mailto:health@webster.edu).

## Booking Your Flights

Please plan to arrive on campus no later than January 9th, so that you are present for the first day of classes.

If you believe you will be unable to arrive by that date, contact us immediately to inform us. We can work with students to allow late arrival, but you must arrive **by no later than January 16th**. Otherwise you would need to defer your studies.

*Please be aware you may not enter the United States until December 11th or later.*



## When to Arrive

Students on F-1 or J-1 visas are eligible to enter the U.S. **up to 30 days before** the start date listed on section 5 of the Form I-20 or section 3 of the Form DS-2019. We expect you to arrive in time for the mandatory international student orientation and to give yourself enough time to feel comfortable participating in the orientation on time.

*Please do not attempt to enter the U.S. more than 30 days before the program start date on the I-20 or DS-2019.*

### To Know Before You Depart:

- The address of where you are going to stay when you arrive (may be temporary).
- The address of the Webster campus where you will study: <http://www.webster.edu/locations/>
- The full address of your on-campus housing assignment (you will need to ask [housing@webster.edu](mailto:housing@webster.edu))
- The contact information of Webster's primary designated school official (PDSO): Ms. Blerina Polovina. Her email is [kongjble@webster.edu](mailto:kongjble@webster.edu) and her office phone is 314-246-7860.

# Important Documents

**Always hand-carry the following required documents at all times:**

- Valid passport with your F-1 or J-1 visa
- Form I-20 or DS-2019 issued by Webster University
- Form I-901 SEVIS fee payment confirmation
- Proof of financial support including any Scholarship Letter (if any)

Do not check the above documents in your baggage. If your baggage is lost or delayed, you will be unable to present these documents at your port of entry. As a result, you may not be able to enter the United States.

## Arrival at U.S. Port of Entry

Upon entry to the United States at the port of entry (such as the first International Airport you arrived at or seaport) you will need to present the following documents to a U.S. immigration officer:

- Passport with valid F-1 or J-1 student visa
- Form I-20 or DS-2019 – signed by you and Webster designated school official (DSO)
- Proof of financial support Webster University
- Acceptance letter and Scholarship Letter (if any)
- Form I-901 SEVIS fee payment receipt

When you arrive in the U.S. you will be interviewed by an immigration official at the port of entry. You should be prepared to answer questions about the purpose of your entry to the United States and your studies plan, etc. Don't be nervous. All visitors entering the United States must state their reason for wishing to enter the country.

You will also be asked to provide information about your final destination. It is important that you tell the immigration officer that you will be a student. Be prepared to include the name and address of Webster University location where you will be enrolled at or program that you will participate in. In addition, you should be able to provide the address where you will be staying.

Once your inspection is successfully completed, the inspecting officer will place admission stamp in your passport.



## Secondary Inspection

Occasionally, if the immigration officer at the port of entry cannot verify your information, or if you do not have all of the required documentation, an immigration officer may direct you to an interview area known as “secondary inspection”. Secondary inspection allows inspectors to conduct additional research in order to verify information without causing delays for other arriving passengers.

The inspector will first attempt to verify your status by using the Student and Exchange Visitor Information System (SEVIS). You may need to provide the name and telephone number of the international advisor at Webster University if the immigration officer needs to verify information with Webster University. Please contact Blerina Polovina, Primary Designated School Official. Office Phone Number: +1-314-246-7860 | Office Fax Number: +1-314-246-7122

## Form I-515A

If you arrive at the U.S. port of entry without all of your required documents or with unsigned Form I-20 or missing information, the immigration officer may deny your entry into the United States. As an alternative, the officer has discretion to issue you a Form I-515A, “Notice to Student or Exchange Visitor” Form, which authorizes temporary admission into the United States but requires follow-up action within 30 days. If you have been given a Form I-515A, contact International Services immediately by emailing a copy of your form to [intlservices@webster.edu](mailto:intlservices@webster.edu).



## At the Airport

Webster is unfortunately unable to provide airport pickups this year, so you will need to arrange your own transportation from the airport. If you arrive before your on-campus move-in date, you will also need to arrange your own temporary lodging.

A taxi ride will cost about \$40 from the airport to Webster's campus. You can also use an app-based service such as Uber or Lyft. The Saint Louis and Orlando airport provides free WiFi for one hour, so you can use your phone to arrange a ride through an app. Further details on transportation from the airport is available here: <https://www.flystl.com/parking-and-transport/transportation>

Please note that Uber and Lyft drivers do not accept cash. We recommend that before you begin your travels you get at least \$100 converted into US dollars. Then, when you arrive at the Saint Louis airport we recommend you go into one of the gift shops and purchase a universal gift card (such as a Visa cash card) to convert your US currency into a card payment, which is what the drivers will accept.

Please send additional questions about arrival and coming to campus to the office of international affairs at [mcisa@webster.edu](mailto:mcisa@webster.edu).



# Immigration Check-In

To validate your immigration status, the International Services office is required to review the following immigration documents:

1. Passport ID page
2. F-1 visa
3. Form I-20 with your signature added
4. I-94 Admission Record. Retrieve it online here:

<https://i94.cbp.dhs.gov/I94/>

We also must collect your local address and contact information. Clear, readable photos of your documents taken with your smartphone are acceptable.

Immigration check-in is due after you've arrived on campus and before classes begin.

## Getting Your Student ID Card

Go to the Public Safety Department in the Garden Park Plaza, if you are in St. Louis campus. If you are at another Webster campus, please check with the campus main office to find out where to obtain your ID.

You will need to bring a Government Issued ID such as your passport. The student ID is used to gain access to each building on campus.



## Purchasing Textbooks

Purchase your textbooks from the University bookstore (also located in the Garden Park Plaza) or visit the Bookstore website at <http://www.webster.edu/academics/bookstores.html>. Bring your course schedule with you to reference your course prefix, number and section.

## Additional Resources

Our International Services Connections site is where you can find important information related to your student visa status, as well as the forms you need to submit to us for various purposes throughout your time in the U.S. with us at

<https://websteru.sharepoint.com/sites/InternationalRecruitmentandServices>

Whenever you have an immigration-related question, please email us at [intlservices@webster.edu](mailto:intlservices@webster.edu).



## Important Contacts

### International Recruitment & International Services (IRIS)

- Samrat Ray Chaudhuri  
(314) 246-4202 | [samrat@webster.edu](mailto:samrat@webster.edu)
- Blerina Polovina, PDSO  
(314) 246-7860 | [kongjble@webster.edu](mailto:kongjble@webster.edu)
- Grayson Rosen, DSO  
(314) 246-7138 | [graysonrosen@webster.edu](mailto:graysonrosen@webster.edu)
- Tegan Chin, DSO  
(314) 246-6964 | [teganchin@webster.edu](mailto:teganchin@webster.edu)
- Andrea Webb  
(314) 246-7753 | [andreawebb73@webster.edu](mailto:andreawebb73@webster.edu)

### International Recruitment & Services

[intlservices@webster.edu](mailto:intlservices@webster.edu)

### Student Health Services

Monday - Friday 8:30 a.m. - 4:30 p.m.

540 Garden Ave. St. Louis, MO 63119 USA

(314) 246-4207 | [health@webster.edu](mailto:health@webster.edu)

### Public Safety

Open 24/7

572 Garden Ave., at the entrance of the Garden Park Plaza

(314) 246-6911

### IT Support Center

(314) 246-5995 | [support@webster.edu](mailto:support@webster.edu)

### Bursar's Office

Monday – Friday, 8:30 am to 4:30 pm

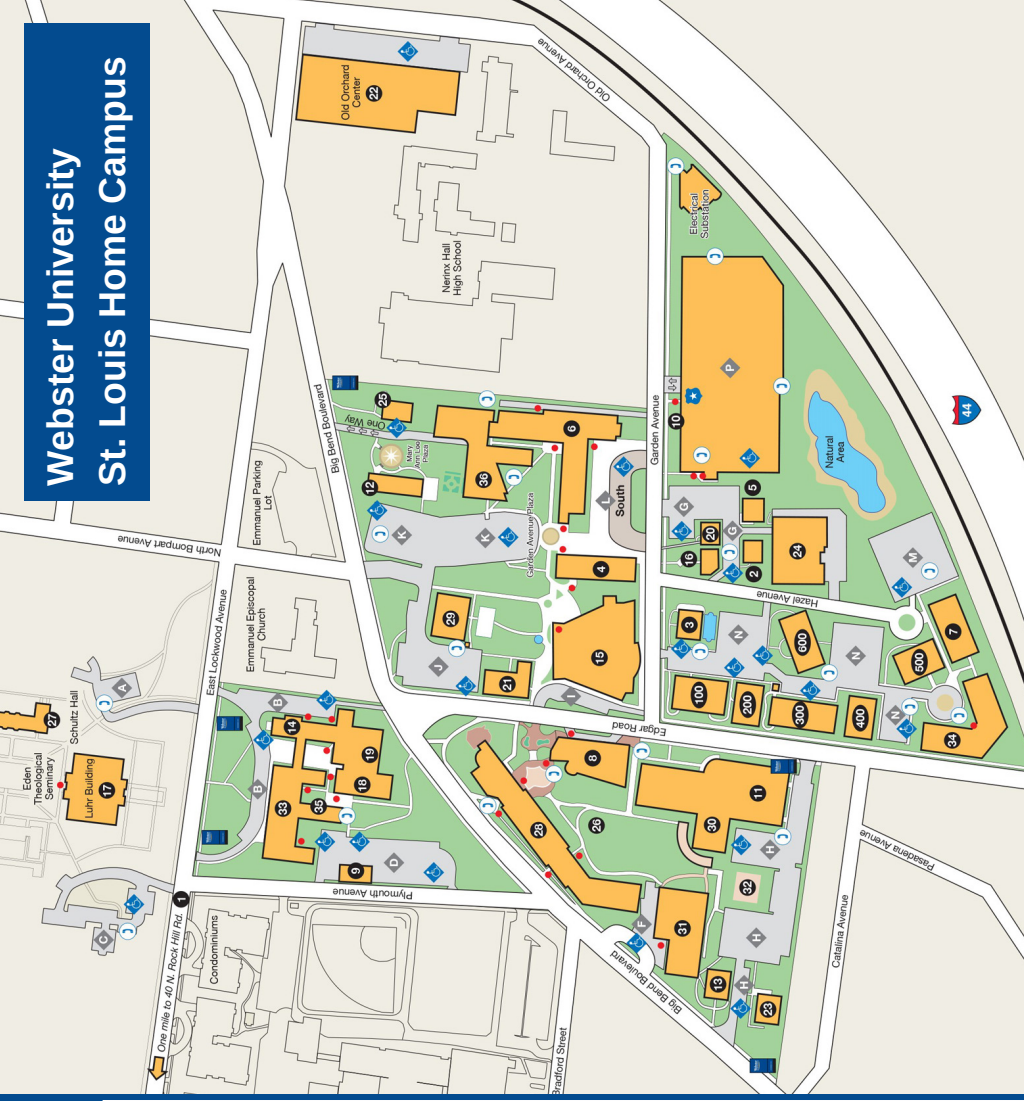
Cashier windows are located in Webster Hall, Room 101

(314) 968-7410 | [bursar@webster.edu](mailto:bursar@webster.edu)

# Map Key & Building Codes

1. 40 N Rock Hill Rd.
2. 200 Hazel Ave
3. Webster Village Clubhouse - 520 Garden Ave
  - a. 100-600: Webster Village Apartments
4. Community Music School (CMS) - 535 Garden Ave
5. Counseling and Student Health Services - 540 Garden Ave
6. E Academic Building (EAHL) - 545 Garden Ave
7. E Hall (residence) (REAS) - 230 Hazel Ave
8. Emerson Library - 101 Edgar Rd.
9. Facilities Operations - 80 Plymouth Ave
10. Garden Park Plaza - 568 Garden Ave
11. Grant Gymnasium - 175 Edgar Rd.
12. H. Sam Priest Center (HSPC) - 8270 Big Bend Blvd.
13. Hunt House - 8350 Big Bend Blvd
14. Loretto Hall (LRTH) - 470 E Lockwood Ave
15. Loretto-Hilton Center for the Performing Arts (LHCT) - 130 Edgar Rd.
16. Love Foundation Alumni House - 534 Garden Ave
17. Luhr Building - 475 E Lockwood Ave
18. Maria Hall (residence) - 470 E Lockwood Ave
19. Marietto's Marketplace - 470 E Lockwood Ave
20. Multicultural Center and International Student Affairs 536 Garden Ave
21. Offices of The Repertory Theatre of St. Louis - 130 Edgar Rd.
22. Old Orchard Center (MILL) - 17 and 23 Old Orchard Ave
23. Online Learning Center - 8356 Big Bend Blvd
24. Opera Theatre of Saint Louis - 210 Hazel Ave
25. Pearson House (PRSN) - 8260 Big Bend Blvd
26. Quad
27. Schultz Hall-Eden (SCHL) - 475 E Lockwood Ave
28. Sverdrup Hall (SVER) - 8300 Big Bend Blvd
29. Thompson Music Building (MUSC) - 8282 Big Bend Blvd
30. University Center (UNCT) - 175 Edgar Rd.
31. Visual Arts Studios (VAST) - 8342 Big Bend Blvd
32. Volleyball Court
33. Webster Hall (WEBH) - 470 E Lockwood Ave
34. West Hall (residence) (RWES) - 240 Edgar Rd.
35. Winifred Moore Auditorium - 470 E Lockwood Ave
36. Browning Hall - 8274 Big Bend Blvd.

# Webster University St. Louis Home Campus





# HOW TO COMPLETE IMMIGRATION CHECK-IN

## 01 Gather your documents

1. Passport
2. F-1 Visa
3. Printed I-20 with your signature added!
4. I-94 arrival record\*

## 02 Scan your documents (or take clear, readable photos of them)

## 03 Make sure you know your US address (including your unit/apartment/room number)

## 04 Complete the Immigration Check-In form online, including uploading your documents.

Scan this QR code to start filling the immigration check-in form:



You can also get to the form using this URL: <https://bit.ly/3pi157Z>

After you've submitted the form, you'll receive an email from [intlservices@webster.edu](mailto:intlservices@webster.edu) letting you know if your submission is complete or if we are missing anything.

**Immigration check-in is due before classes begin.**

## \*How to Retrieve Your I-94 Arrival Record

- Google "I-94" - the first result will be: <https://i94.cbp.dhs.gov/I94>

OR scan this QR code with your phone:



- Click "Get Most Recent I-94"
- Enter your name exactly as it appears on your F-1 visa
- Once it returns your arrival record, click "print" and save your I-94.

If it says "no record found" take a screenshot of the error message including how you entered your name, and email that screenshot to [intlservices@webster.edu](mailto:intlservices@webster.edu) to ask for help.

**Spring 1,  
2022**

# International Student Orientation

*Thursday, January 13, 2022 @ 11:00 am - 5:30 pm*

*East Academic Building, Room 252 & 263  
545 Edger Road, Webster Groves 63119\**

## **Agenda**

**Orientation Check-in Starts at 10:45 am**

11:00 am - 12:00 pm	Campus Tour
12:00 pm - 1:00 pm	Ice Breaker
1:00 pm - 1:30 pm	Break
1:30 pm - 2:30 pm	Visa Workshop
2:30 pm - 3:30 pm	Lunch
3:30 pm - 4:30 pm	Academic Expectations & Welcome from President J. Schuster
4:30 pm - 5:30 pm	Campus Life Presentation (CPDC, MCISA, and ICLs)

\*Parking is available in Garden Park Plaza Garage  
568 Garden Avenue, Webster Groves 63119



# INTERNATIONAL STUDENT'S ARRIVAL CHECK LIST



1

Complete Immigration Check-in here:  
<https://bit.ly/3pi157Z>

2

Pick up your Student ID at Public Safety

3

Meet with your Academic Advisor

4

Purchase your textbooks from the University Bookstore

5

Schedule a Campus Tour by emailing [campusvisit@webster.edu](mailto:campusvisit@webster.edu)

6

Attend International Orientation on **January 13, 2022**





## LOCAL BANK

There are a variety of banks in the local area that are options for you to consider.

Tip: Some banks may be connected to your bank back home. In these cases, there are often advantages to using these aligned banking institutions, such as, lower fees for transfers.

### **BANK OF AMERICA**

4301 Hampton  
St Louis, MO 63109  
(314)696-5927

### **FIRST BANK**

11 E. LOCKWOOD AVENUE  
WEBSTER GROVES, MO 63119  
(314)301-4500

### **US BANK**

WEBSTER GROVES BRANCH  
110 W. LOCKWOOD AVENUE  
WEBSTER GROVES, MO 63119  
(314)961-0479

### **COMMERCE BANK**

8050 Big Bend Boulevard  
Webster Groves, MO 63119  
(314)726-2555

### **PNC BANK**

135 W. Lockwood Avenue  
Webster Groves, MO 63119  
(314)961-4050

### **CHASE**

101 N KIRKWOOD ROAD  
KIRKWOOD, MO 63122  
(314)800-1082



## SETTING UP YOUR BANK ACCOUNT

To open a bank account, students must have:

- A current local address
  - If you live on-campus, to request a proof of residency letter, please email [housing@webster.edu](mailto:housing@webster.edu) with the your name, ID number and room assignment. Housing and Residential Life will respond when the letter is ready to be picked up at the West Hall office. Letter requests may take 3-5 business days to issue.
- US phone number
- Passport with visa
- Form I20 or DS2019
- I94 (arrival/departure record) - you can also print one from <https://i94.cbp.dhs.gov/i94/#/home>

## AT&T

1811 S Brentwood Blvd, Brentwood, MO  
63144  
(314) 963-2008  
Hours: Open 9:00 AM - 8:00 PM  
[www.att.com](http://www.att.com)

## T MOBILE

Yorkshire Village Shopping Center  
1265 S Laclede Station Rd, St. Louis, MO  
63119  
Phone: (314) 968-3726  
<https://www.t-mobile.com/>

Public Transit Directions using Google Maps  
Catch #56 to Shrewsbury @Big Bend Old Orchard  
Catch #17 to Oakville from Shrewsbury and exit @Mackenzie Plaza and walk towards Sprint store for 0.5 Miles

## Boost Mobile

7389 Watson Rd, St. Louis, MO 63119  
314-261-4032  
<https://www.boostmobile.com/>

Public Transit Directions using Google Maps  
Catch #56 to Shrewsbury @Big Bend Old Orchard  
Catch #17 to Oakville from Shrewsbury and exit @Mackenzie Plaza and walk towards Boost Mobile store for 0.2 Miles

## Simple Mobile

Prepaid Mobile services, available at nearby Walgreens, 7-Eleven stores.  
<https://ww2.simplemobile.com/>

## Verizon

9998 Gravois Rd, St. Louis, MO 63123  
314-256-1202  
<https://www.verizonwireless.com/>

Public Transit Directions using Google Maps  
Catch #56 to Shrewsbury @Big Bend Old Orchard  
Catch #46 towards St Anthony's Hospital and Exit @Rock Hill. Walk for 5 ft.

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## Technology Discounts

Through a University agreement, discounts are available on cell phone plans through select companies. Review these discounts and take advantage of Webster University Student savings!

<https://www.legacy.webster.edu/technology/services/technology-discounts/mobile-phone-service.html>

Before going to the mobile phone store, please make sure your phone is unlocked

## Prepaid Plans

## Contract Plans

No Contracts

Most plans require a 2-year agreement

Options for unlimited talk, text, and data

Either a certain amount of minutes/month, or unlimited

Range: \$35 - \$75

Range: \$40 - \$70

Cancel anytime with no fees

At least a \$300 early cancellation fee

No deposits

Credit deposit required around \$500

Must bring your own phone

Large variety of phones to select from with attractive sales

HIGHLY RECOMMENDED for International Students

Good option for student if they will be in the U.S. longer than 2 years

## HOW TO PURCHASE A

# METRO PASS

Students who attend a college or university within the Metro service area are eligible to purchase a **Metro Student Semester Pass** for only \$175.00.

The Student Semester Pass provides full-time college students with unlimited rides on MetroBus and MetroLink.

You will need to bring:

- A valid Student ID
- A current schedule
- Proof of full-time status

The MetroStore is located at **801 Pine St, St. Louis, MO 63101.**

For more information, please call the MetroStore at 314-982-1495. Hours of operation are Monday-Friday, 8:30 a.m. - 5:00 p.m.

